

Safety Committee Spring 2018 Meeting

April 25, 2018

Attendees: Marc Caffee, Jim Corwin, Gabor Csathy, Bill Fornes, Rafael Lang, Darryl Masson, Ken Mueller, Bruce Poer, Mark Smith, Judah Young (REM Observer)

The committee reviewed the injury report from April 2018. On March 11, 2018, there was an injury where a student service worker had chest pains. No one on the committee had any knowledge of the incident. Judah Young was requested to investigate and report back. *(It was later determined that although it occurred in the building the incident was not a work safety issue.)*

Integrated Safety Plan abatements were reviewed. All 282 Items of Concern had been completed by the April 5, 2018 deadline.

The timeline for the next safety certification was reviewed. Self-audits will be distributed in August. The safety committee will conduct lab walkthroughs as audits are received and will the REM walkthrough for early January 2019.

The committee discussed the need to create a Building Emergency Plan (BEP) for the Cumberland Observatory. This item is an action from REM to complete prior to the next Integrated Safety Plan recertification. Once approved and completed, the Cumberland Observatory BEP should be posted online with other department BEPs and linked to syllabi for the courses that use the facility. Rafael Lang and Bill Fornes will work on the BEP.

The safety section of the department website was discussed. REM has requested that committee contact information, meeting minutes, and agendas be posted prior to the next Integrated Safety Plan recertification. Bill Fornes will be responsible for this.

Other business discussed included:

- Testing for the new fire alarm system in PHYS will occur in May. The main part of PRIME Lab will not be affected.
- The new PGSA rep to the safety committee will be announced on April 26. Darryl Masson is graduating and rotating off. *(The new rep is Abby Kopec.)*
- There was a brief discussion of whether the new VOIP system is a life-safety issue. There was a concern that an extended power outage could result in the inability to dial 911 from the building. Judah Young agreed to investigate the decision making process and report back. *(The final decision to go with the VOIP telephone system was made by ITaP (<https://www.itap.purdue.edu/telecommunications/rollout/>). Individuals with specific questions are encouraged to contact Purdue VoIP Administration at voip-rollout@purdue.edu or the Purdue Telephone Office VoIP Helpline at 4-4444.)*
- There was a discussion about what to do when Safety Data Sheets are not available due to a discontinued product or a manufacturer going out of business. It was noted that the older Material Safety Data Sheets are acceptable under those circumstances provided there is written documentation obtaining an SDS has been unsuccessful. Acceptable documentation includes

emails from the vendor if still in business, emails from the company that bought the old company, or a list of places contacted to get the information.

The next meeting will be in the fall 2018 semester.